

Notification (05-07-2004)

GOVERNMENT OF PUNJAB
DEPARTMENT OF MEDICAL EDUCATION AND RESEARCH
HEALTH III BRANCH

NOTIFICATION

No: 2/90/04-6HB III/3617

Dated: 5-7-2004

Subject: Admissions to General Nursing Midwifery (GNM) and Auxiliary Nurse & Midwife (ANM) Training Courses – 2004.

1. GENERAL

(a) The Governor of Punjab is pleased to notify admissions to General Nursing Midwifery / Auxiliary Nurse Midwife Courses for the Year 2004 in the State of Punjab.

(b) The Government of Punjab is further pleased to notify that all the institution whether Government / Private / Aided / Unaided / Minority / Non Minority shall be covered by this Notification.

(c) All the GNM / ANM institutions functioning in the State of Punjab shall strictly follow the instructions and the admissions should be made in accordance with this Notification

(d) The Feasibility Certificate once issued by the INC will be treated as valid till the next inspection of INC.

2. GENERAL NURSING & MIDWIFERY COURSE (GNM) : 3 Year Diploma Course

2.1 ELIGIBILITY FOR ADMISSION -

(a) Fresh candidates :

(i) **Age** : The candidate shall be 17 yrs or more on 31-8-2004 and 35 years or less on 31-8-2004 i.e. the candidate should have born between 31-8-1969 to 31-8-1987 .

(ii) **Minimum Qualifications** : Minimum Qualification shall be 12 years of Schooling (10+2) or its equivalent with 45% marks (40% for SC/ST).

(iii) **Residence Status** : Preference will be given to the candidates who are residents of Punjab as per Department of Personnel letters no :- 1/3/95-3PPI/9619 , dated 6th June 1996 and No. 1/2/95-3PII/81 dated 1st January 1999.

(iv) **Medical** : The candidate should be medically fit.

(v) **Preference** : Preference shall be given to those who have passed 10+2 or its equivalent with science subjects i.e. Physics, Chemistry & Biology.

(b) Promotees

(i) **Age** : No age limit for candidates applying through proper Channel, who are already in Government service.

(ii) **Minimum Qualifications** :

(a) Candidate should be a Registered ANM with the Punjab Nurses Registration Council.

(b) The candidate should have passed 12 years of Schooling (10+2) or its equivalent.

(iii) **Medical** : The candidate should be medically fit.

2.2 SYLLABUS - Syllabus will be in accordance with the instructions issued by Indian Nursing Council from time to time. Duration of the Course shall be **three years**.

2.3 EXAMINATION SCHEDULE

(a) The Annual Examination shall commence wef **15th September every year**.

(b) The Examination Forms must reach

☐ before 20th July every year Without late fees

☐ upto 31st July every year Rs. 5 /- per student (Late Fee)

☐ upto 31st August every year Rs. 50/- per student per day (Late Fee)

☐ After 31st August no examination form shall be entertained.

(c) The promotee ANM candidates will appear for all the examinations in Theory and Practical as per the scheme of examination for Fresh candidates.

(d) The promotee ANM candidates are exempted for six months during third year.

- (e) The students may write their answers in Punjabi , Hindi or English.

2.4 ELIGIBILITY FOR EXAMINATION

(a) A candidate shall be eligible for appearing in the examination if the Principal of School of Nursing certifies that :--

- (i) She has completed not less than 11 months of the course.
- (ii) She has attended 75% of formal instructions given on each subject and 75% of the field clinical experience in each area/subject separately during the academic year. However, the total clinical/field experience prescribed must be completed before the final council examination and before the issue of Diploma and Registration.
- (iii) The overall performance of the student and her conduct during the entire academic year has been satisfactory.
- (iv) The student has passed in the internal assessment in each subject i.e. both in the teaching and practical by securing 50% marks separately in each theory and practical.

(b) Record of Practical experience is to be completed. The Principal of School should send Internal Assessment marks of each subject and Practical to the Council **on or before 31stAug every year.**

2.5 SUPPLEMENTARY EXAMINATION

(a) The Supplementary Examination will commence on 15th March every year.

(b) If a student fails in one theory paper/practical, she shall be promoted to the next year of study. She would sit for supplementary examination in the failed subject/practical. If she fails to clear supplementary examination she shall be allowed to sit again along with her next year annual examination. She shall not be promoted to the third year of study unless she has cleared all the papers of first year of study.

(c) If a student fails in two or more papers or practical she shall not be promoted to the next year. She shall sit for supplementary examination in the failed subjects/practical only. If she doesn't clear the supplementary she can appear in the next main examination. She shall be promoted to the next year of study only after clearing the papers either in supplementary or in

the main examination. She shall be eligible for the examination of the next year of study after one academic year from the passing the last examination (main/supplementary).

(d) If a student fails in one theory paper/practical examination of third year, she will be allowed to sit for supplementary examination held subsequently in the failed subject/practical.

3. AUXILIARY NURSE & MIDWIFE COURSE (ANM) : 1 ½ Year Certificate Course

3.1 ELIGIBILITY FOR ADMISSION -

(a) **Age :** The candidate shall be 16 yrs or more on 31-8-2004 and 35 years or less on 31-8-2004 i.e. the candidate should have born between 31-8-1969 and 31-8-1988 .

(b) **Minimum Qualifications:** Minimum Qualification shall be 10 years of Schooling (Matric) or its equivalent with 45% marks (40% for SC/ST).

(c) **Residence Status:** Preference will be given to the candidates who are residents of Punjab as per Department of Personnel letters no :- 1/3/95-3PPI/9619 , dated 6th June 1996 and No. 1/2/95-3PII/81 dated 1st January 1999.

(d) **Medical :** The candidate should be medically fit.

3.2 SYLLABUS - Syllabus will be in accordance with the instructions issued by Indian Nursing Council from time to time. Duration of the Course shall be **one and half year**.

3.3 EXAMINATION SCHEDULE

(a) The Annual Examination shall commence wef **15th March every year**.

(b) The Examination Forms must reach

- before 20th Jan every year Without late fees
- ☐ up to 31st Jan every year Rs. 5 /- per student (Late Fee)
- ☐ up to 28th Feb. every year Rs. 50/- per student per day (Late Fee)
- ☐ After 28th Feb no examination form shall be entertained.

(c) There shall be a Theory and Practical examination at the end of completion of one and half year as prescribed in the syllabus of Indian Nursing Council.

(d) The students may write their answers in Punjabi , Hindi or English.

3.4 ELIGIBILITY FOR EXAMINATION

(a) A candidate shall be eligible for appearing in the examination if the Principal of School of Nursing certifies that: --

(i) She has completed course for at least 15 months .

(ii) She has attended 75% classes in theory , practical and field work. The overall performance of the student and her conduct during the entire academic year has been satisfactory.

(iii) The student has passed in the internal assessment in each subject i.e. both in the teaching and practical by securing 50% marks separately in each theory and practical.

(b) Record of Practical experience is to be completed. The Principal of School should send Internal Assessment marks of each subject and Practical to the Council **on or before 28th February every year.**

(c) No Examination Form shall be entertained without Enrolment No. issued by PNRC.

3.5 SUPPLEMENTARY EXAMINATION

Council shall conduct Supplementary Examination on 15th September every year. The student shall re-appear only in the failed subject/subjects . She shall be given maximum of 5 attempts to pass the examination.

4. ADMISSIONS FOR GNM & ANM

The following conditions would apply to admissions in GNM & ANM Course.

(a) The admissions should be purely on merit of 10+2 marks for GNM Course and Matric for ANM Course.

(b) Preference shall be given to those who have passed 10+2 or its equivalent with science subjects i.e. Physics, Chemistry & Biology for **GNM Course.**

(c) The admissions would be finalized by 31-8-2004 and the classes would commence from by 1-9-2004.

(d) If the seats in any institutions remains vacant then one month grace be given and admissions should be finalized by 30-9-2004 and **no admissions shall be allowed after the cut off date 30-9-2004.**

(e) If a student wishes to shift to other institution , she will be allowed to shift before 15-9-2004 and full fee shall be refunded by the institution.

(f) If at any stage , it is found that the candidate / institution has supplied any false information in the admission form , then her candidature for the course shall be cancelled and the recognition of the institution shall be withdrawn.

(g) The institutions shall forward the Admission Form (prescribed by Punjab Govt/ PNRC , Annexure ('C') duly filled in by the candidate , counter signed by her parents/guardian and attested by the Principal , School of Nursing to the office of the Registrar , PNRC by 15-10-2004 without late fee and upto 31-10-2004 with late fee @ Rs. 50 per student per day. **No admission form shall be accepted after 31-10-2004.**

(h) The PNRC shall on receipt of admission forms from the institutions issue Enrolment Number to the eligible candidates by 15-11-2004.

5. CONDUCT OF EXAMINATION OF GNM & ANM

5.1 WRITTEN EXAMINATION

(a) **Appointment of Examiners:** 50% Examiners from Punjab State and 50% from outside the State of Punjab. The Registrar shall complete all the process regarding the completion of Examination. The Registrar shall be fully responsible for any irregularities.

(b) **Qualification of Examiners:** Nursing tutor with minimum 5 years teaching experience (recent) in a particular subject may be appointed as paper setters and examiners for that particular subject only.

(c) **Question paper** should have a combination of essay, short answer and objective type question (Situation based Questions).

(d) All units of a subject and sub-subject should be given due weight age in accordance with the instructional hours prescribed in the syllabus of Indian Nursing Council.

(e) **Examination Superintendent:** Examination Superintendent shall be Principal Tutor of the Institution where examination is to be conducted.

- (f) **Invigilator:** Invigilator shall be from the institution other than the host institution.

5.2 PRACTICAL EXAMINATION

- (a) Practical Examination is to be conducted in the respective clinical area.
- (b) Nursing tutor with minimum of five years of teaching experience (recent) in particular subject/clinical area may be appointed as practical examiner.
- (c) Not more than 10 to 15 students are to be examined in a day.
- (d) Internal and external examiner shall jointly evaluate each candidate for practical examination.

5.3 UNFAIR MEANS AND PUNISHMENT

(a) **Unfair Means-** If during an examination, candidate adopts any of the unfair means listed below, the Supervisor / Invigilator will make a note on the answer books of the candidate before it is sent to the Registrar. The Registrar will submit such Answer books along with comments of Invigilator / Supervisor to the Sub Committee constituted by the Nursing Council for unfair means. The Sub Committee will conduct enquiry and recommend punishment which will be approved by the President of the Punjab Nurses Registration Council . The Unfair Means comprise of:

- (i) Talking to any other candidate.
 - (ii) Talking to a person inside or outside the examination hall during the examination hours without prior permission of Invigilator / Supervisor.
 - (iii) Copying from answer book of other candidate.
 - (iv) Copying from some paper/book note or any other method.
 - (v) Impersonation.
 - (vi) Any other undesirable activity.
- (b) **Punishments-** The punishment may be:
- (i) cancellation of the paper of the candidate
 - (ii) or whole candidature
 - (iii) or even expulsion from nursing school for a period specified or forever according to granting of punishment.

6. FEE STRUCTURE FOR GNM & ANM

6.1 GNM COURSE (Private institutions) – PROVISIONAL*

SN	Particulars	Amount (Rs.)
1	Annual Fee (including Tuition fee, Clinical charges , Amalgamated fund etc.)	35000 – 00 (Maximum)
2	Security (refundable after completion of training)	5000 – 00
3	Mess Charges (per month)	Actual
4	Hostel Room Rent (per month , including water , electricity charges etc.)	
	Room (for one student)	1000 - 00
	Room (for two students, Rs. 600 for each)	1200 - 00
	Room (for three students . Rs. 400 for each)	1200 - 00

6.2 ANM COURSE (Private Institutions) – PROVISIONAL*

SN	Particulars	Amount (Rs.)
1	Fee for full Course (including Tuition fee, Clinical charges , Amalgamated fund etc.)	25000 – 00 (Maximum)
2	Security (refundable after completion of training)	2000 - 00
3	Mess Charges (per month)	Actual
4	Hostel Room Rent (per month , including water , electricity charges etc.)	
	Room (for one student)	1000 - 00
	Room (for two students, Rs. 600 for each)	1200 - 00

	Room (for three students, Rs. 400 for each)	1200 - 00

Note :

1. No other fee or funds shall be collected from the students under any guise.
2. The fee indicated is maximum and the institutions can charge fee lower than this. However fee higher than this will not be charged till the fee structure is approved by the Fee Fixation Committee.
3. If any candidate is shifted to other institution before 15-9-2004 , full fee shall be refunded by the institution.
4. Not more than 3 students are allowed to stay in a single room in institutions set up in or before 2003 .

Institutions which have been set up in 2004 not more than 2 students shall be allowed in one room in the hostel. The dormitory is totally ruled out.

6.3 GOVERNMENT INSTITUTIONS – The fee for Government institutions shall be separately fixed by the Department of Health and Family Department.

6.4 *FEE FIXATION COMMITTEE - The fee and charges indicated in para 6.1 and 6.2 above are provisional. The institutions will charge the provisional fee till their fee structure is approved by the Fee Committee under the chairmanship of a retired HC Judge which has already been constituted by the government. The difference between the provisional fee and the final fee will be adjusted after finalization of the fee structure.

7. INSTITUTIONS AND SEATS

The list of institutions is placed at Annexure 'A' for GNM Course and at Annexure 'B' for ANM Course.

(a) The list contains only recognised / approved institutions. The term "recognised" means institutions from where one batch has passed out i.e. institutions which are functional for more than 3 years. The term "approved" means institutions which are less than three year old and approved from year to year by PNRC.

(b) Only those institutions have been included in the list which have affiliation with PNRC and Feasibility Certificate from the INC. Feasibility Certificate granted by INC once has been treated as valid till the time of next inspection by INC or its cancellation by the INC.

(c) The maximum number of seats allowed is only 60. The number of seats allowed to a particular institution is the minimum of the following three – number of seats allowed in the NOC by Government, seats allowed by PNRC and seats allowed by INC.

(d) As per Government , PNRC and INC guidelines the requisite infrastructure like land, building, hostel etc. is required to be established before the start of institution and before making the admissions. The Government in its NOC had mentioned that the construction of building would be completed within one year and admission would be made within two years. This doesn't mean that institutions can hire a building and start the admissions. It only means that NOC once obtained will be acted upon and implemented within two years. It is therefore absolutely clear that institutions can operate only from their own buildings and not from the rented ones.

(e) **The Government has decided that no admissions would be allowed in a rented / hired / leased building for the academic year 2005-2006.** The land and building should be recorded in the ownership of the society / trust running the institution and no deviation shall be permitted.

(f) Since no time is left for admissions for year 2004-2005 , the Government is permitting admissions in rented building. However, the seats of the institutions have been reduced by 5/10/15 if the construction has been delayed by 1/2/3 or more years. If the rented buildings are grossly inadequate then the number of seats has been reduced by half.

(g) The information regarding seats, land, building, result etc. is reflected in Annexure 'A' and 'B' has been derived from the official record and from the documents supplied by the institutions. Every care has been taken to avoid mistake yet there is a possibility that some errors might have crept into the list. The Government would welcome representations against any mistakes and the same shall be rectified if warranted.

Secretary to the Government of Punjab

Satish Chandra,
Department of
Medical Education & Research .

No. 2/90/04- 6HBIII/ 3618

Dated : 5-7-2004

A copy along with spare copy is forwarded to the Controller, Printing and Stationary Department, Chandigarh Administration, Chandigarh for publishing in the Punjab Government Gazette (Ordinary) and supply two hundred copies without endorsement to this Department, for official use.

Under Secretary

No. 2/90/04- 6HBIII/ 3619-3622

Dated : 5-7-2004

A copy is forwarded for information and necessary action to the :-

1. Secretary , Heath and family Welfare , Government of Punjab , Chandigarh.
2. Director , Research and Medical Education , Punjab.
3. Registrar , Punjab Nurses Registration Council , SCF 47 , Phase 10 , Mohali.
4. Secretary , Indian Nursing Council , Kotla Road , Temple Lane , New Delhi.

Under Secretary

Price: Rs. 50/- at counter.

Annexure 'C'.

Price : Rs. 100/- by post.

PUNJAB NURSES REGISTRATION COUNCIL,

SCF 47 , Phase 10 , Mohali.

ADMISSION FORM FOR GNM / ANM COURSE

1. Name (In block letters) _____

2. Father's Name (In block letters) _____

3. Mother's Name (In block letters) _____

4. Date of Birth _____

5. Correspondence Address _____

Phone No :-- _____

6. Permanent Address _____

Phone No :-- _____

7. Academic Qualifications

Examination Passed	Board/ University	Roll No	Subjects	Year of passing	Marks		
					Max. Marks	Marks Obtained	% age
Matriculation							
10+2							

8. Name of the Institution _____

9. Merit No _____

10. Details of Fee paid to the institution

Demand Draft No _____ Dated _____

Bank _____.

11. **Enclosures** :--
- (i) Copy of Matric Certificate (showing Date of Birth)
 - (ii) Copy of 10+2 Certificate .
 - (iii) Residence Status.
 - (iv)** Medical Certificate.

12. **Undertaking and pledge by the candidate:**

- a. I hereby certify that the entries made by me in this form are correct to the best of my knowledge and I have not concealed any information in any manner.
- b. I agree to observe and abide by all the rules and regulations of the institution and hostel rules that may be laid from time to time by the Punjab Govt.& Punjab Nurses Registration Council..
- c. I fully understand for any violation or infringement of these rules and regulations, disciplinary action can be taken against me by the authorities which may include cancellation of the candidature.
- d. I certify that I am not involved in any legal activity and no criminal case is pending against me in any court of law.
- e. I understand that if at any stage, it is found that I have provided any wrong information to seek admission to the institution, my admission shall stand cancelled automatically and I shall have no claim whatsoever, on the seat & the dues paid to the institution.

Date

Signature of the Candidate

13. Undertaking by the Parent/Guardian

I certify that my son/daughter/ward Mr./Ms._____ has submitted this application with my knowledge and consent and that I hold myself responsible for his/her good conduct and his/her maintenance and any payment of fees during the stay at any institution. The entries made by him/her in the Admission Form are correct to the best of my knowledge.

Date

Signature of the Parent/Guardian

14. ATTESTATION BY THE PRINCIPAL OF THE INSTITUTION

I certify that Miss./Mr._____ D/O.,S/O. Sh._____ is admitted in the GNM / ANM Trg. Course at _____. I have scrutinized all the documents of the said candidate and found correct. She is eligible for the admission to GNM / ANM Course . I shall be responsible for any discrepancies , if found , at any time.

Signature of The Principal.

Dated :--

Seal of the institution.

15. BY PNRC USE ONLY

Eligible / Ineligible

Enrolment No :--

Senior Assistant

Supdt.

Registrar